

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>				1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;">SECRET</div> b. LEVEL OF SAFEGUARDING REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;">N/A</div>	
2. THIS SPECIFICATION IS FOR: <i>(X and complete as applicable)</i>				3. THIS SPECIFICATION IS: <i>(X and complete as applicable)</i>	
X	a. PRIME CONTRACT NUMBER SP3300-14-C-0007			a. ORIGINAL <i>(Complete date in all cases)</i> DATE (YYYYMMDD) 20130115	
	b. SUBCONTRACT NUMBER			b. REVISED <i>(Supersedes all previous specs)</i>	REVISION NO. DATE (YYYYMMDD)
X	c. SOLICITATION OR OTHER NUMBER SP3300-13-R-0007	DUE DATE (YYYYMMDD) 20130926		c. FINAL <i>(Complete Item 5 in all cases)</i>	DATE (YYYYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ <i>(Preceding Contract Number)</i> is transferred to this follow-on contract.					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____					
6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i>					
a. NAME, ADDRESS, AND ZIP CODE Principal Technologies, Inc. 11600 Broadway Extension, Suite 220 Oklahoma City, OK 73114		b. CAGE CODE 3EMQ1	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i> Defense Security Service (IOFSI) 5800 E. Campus Circle Drive, Suite 218A Irving, TX 75063		
7. SUBCONTRACTOR					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>		
8. ACTUAL PERFORMANCE					
a. LOCATION See Block 13.		b. CAGE CODE	c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Information Technology at Norfolk, Virginia.					
10. CONTRACTOR WILL REQUIRE ACCESS TO:					
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:		
b. RESTRICTED DATA		X	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	YES	NO
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		X	b. RECEIVE CLASSIFIED DOCUMENTS ONLY		X
d. FORMERLY RESTRICTED DATA		X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL		X
e. INTELLIGENCE INFORMATION		X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		X
(1) Sensitive Compartmented Information (SCI)		X	e. PERFORM SERVICES ONLY	X	
(2) Non-SCI		X	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES		X
f. SPECIAL ACCESS INFORMATION		X	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER		X
g. NATO INFORMATION		X	h. REQUIRE A COMSEC ACCOUNT		X
h. FOREIGN GOVERNMENT INFORMATION		X	i. HAVE TEMPEST REQUIREMENTS		X
i. LIMITED DISSEMINATION INFORMATION		X	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	X	
j. FOR OFFICIAL USE ONLY INFORMATION	X		k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE		X
k. OTHER <i>(Specify)</i>			l. OTHER <i>(Specify)</i>	X	
			See Block 13 Remarks		

12. PUBLIC RELEASE. Any information (*classified or unclassified*) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release ☐ Direct ☒ Through (*Specify*)

"NO PUBLIC DISCLOSURE: NO PUBLIC RELEASE OF INFORMATION IS AUTHORIZED. Public disclosure or confirmation of any subject matter relative to this contract is not authorized without first obtaining written approval from the Contract Officer (CO), DLA Intelligence at New Cumberland, and the Sponsor. DLA Distribution, 2001 Mission Drive, New Cumberland, PA 17070-5000

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (*Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.*)


SEE ATTACHMENT "ITEM 13 CONTINUATION" FOR ADDITIONAL DETAILS OF REQUIREMENTS

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. ☒ Yes ☐ No
(*If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.*)

Contractor personnel must receive annual OPSEC Awareness training. The DLA annual OPSEC refresher training will satisfy this requirement.

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. ☐ Yes ☒ No
(*If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.*)

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL Joni L. Stephens	b. TITLE Contracting Officer	c. TELEPHONE (<i>Include Area Code</i>) 717 770-5912
d. ADDRESS (<i>Include Zip Code</i>) DLA Distribution Acquisition Operation: (J7) 2001 Mission Drive, Bldg 404, New Cumberland, PA 17070	17. REQUIRED DISTRIBUTION	
	<input type="checkbox"/>	a. CONTRACTOR
	<input type="checkbox"/>	b. SUBCONTRACTOR
	<input checked="" type="checkbox"/>	c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
	<input type="checkbox"/>	d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
e. SIGNATURE (b) (6) 	<input checked="" type="checkbox"/>	e. ADMINISTRATIVE CONTRACTING OFFICER
	<input checked="" type="checkbox"/>	f. OTHERS AS NECESSARY

ITEM 13 Continuation

Reference 10j - For Official Use Only (FOUO) Information.

- (1) Contractors may disseminate "For Official Use Only" information to their employees and subcontractors who have a need for the information in connection with this contract.
- (2) Removal of the "For Official Use Only" (FOUO) marking or release of FOUO material to the public can only be accomplished by the Government Cognizant Authority (GCA).
- (3) "For Official Use Only" information shall be stored in locked receptacles such as file cabinets, desks, or bookcases. When such internal security control is not exercised, locked buildings or rooms will provide adequate after-hours protection. During working hours, the information shall be placed in an out-of-sight location if the work area is accessible to persons who do not have a need for the information.
- (4) "For Official Use Only" information may be sent via first-class mail or parcel post. Facsimile communications marked FOUO may be transmitted by non-secure terminals with the FOUO marking intact between U.S. Department of Defense, and other U.S. Government agencies, and U.S. Government support contractors for official purposes.
- (5) When no longer needed, FOUO information will be destroyed by burning (Use of burn bags and an authorized burn facility), cross-cut shredding (shredders must be listed on the NSA Evaluated Products List), or any method approved for the destruction of classified material.
- (6) Unauthorized disclosure of "For Official Use Only" information does not constitute a security violation, but the GCA shall be informed of any unauthorized disclosure. The unauthorized disclosure of FOUO information protected by the Privacy Act may result in criminal sanctions. Specific guidance may be found in DOD Regulation 5400.7, DOD Freedom of Information Act Program.

Reference 11 a -

- (1) Government performance for this contract will be at the Distribution Depot Norfolk 1968 Gilbert Street Norfolk, VA. and other government approved facilities as designated. Security guidance for this contract is provided in the DoD 5220.22-M, "National Industrial Security Program Operating Manual" (NISPOM), DoDM 5200.01, the DLA Information Security Handbook and the DLA Physical Security Guidebook. Upon completion of the contract, the contractor may be authorized to retain classified material until such time as the final contract audit is conducted and/or final payment is received. Any classified material is then returned to the Government Contracting Agency (GCA)(ATTN: Security Officer). All classified material that was received or generated under this contract must be returned to the Government Agency, destroyed, or retention/transfer authority by request per DoD 5220.22-M.

Reference 11 e -

(1) The Contractor will provide support to maintain and enhance the existing network, ensure availability of mission applications and troubleshoot and resolve problems with all IT equipment. Classified material will be handled in accordance with DoDM5200.01, "Information Security Program" and the DLA Information Security Handbook. Sensitive material will be handled in accordance with applicable DoD and DLA policies that shall be provided to the contractor upon request.

(2) At the termination or expiration of this contract, the contractor shall request disposition instructions for all project material. The contractor may be directed to properly destroy the material or return it. If project material is to be retained by the contractor, every effort should be taken to transfer it to a follow-on contract or similar effort, if applicable. This must be done, however, with Contracting Officer (CO) approval. Unless written authorization by the CO to retain specific material for a specific period of time is received, the material shall be returned or destroyed as instructed. A "Final" DD 254 will be issued if the contractor is authorized to retain classified material.

111 - Other.

(1) The contractor is not authorized to release information, orally, visually, or documentary to anyone not associated with this contract.

(2) All questions regarding security requirements indicated herein will be referred to the Contract Technical Monitor, if one is designated, or the Contracting Officer.

(3) Personnel Security Requirements are listed in paragraph 2.5 of the Performance Work Statement.

(4) Contractor employees will be required to comply with all Government security regulations and requirements.

(5) Initial and periodic refresher security training and briefings must be provided by the Contractor as required by regulations.

(6) Supplemental security training may be provided by Government security personnel.

(7) Failure to comply with security requirements can be cause for termination of employment.

(8) If employment is terminated due to unfavorable personnel security actions or failure to comply with security requirements, the contractor shall assign qualified personnel to any vacancy(s) thus created within 10 working days.